

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

TRAILS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of Trails Community Development District was held on **Tuesday, December 13, 2016 at 1:00 p.m.** at the Winchester Ridge Amenity Center, located at 15431 Spotted Stallion Trail, Jacksonville, Florida 32234.

Present and constituting quorum include:

Bob Porter	Board Supervisor, Chairman
Glenn Marvin	Board Supervisor, Assistant Secretary
Mark Dearing	Board Supervisor, Assistant Secretary
Scott Campbell	Board Supervisor, Assistant Secretary (via speakerphone)

Also present were:

Lesley Gallagher	District Manager, Rizzetta & Company, Inc.
Katie Buchanan	District Counsel, Hopping Green & Sams
Brian Parks	Vesta, Inc.
Kyle Kubik	Yellowstone Landscape

There were no audience members present.

FIRST ORDER OF BUSINESS

Call to Order

Mr. Porter called the meeting to order at 1:01 p.m. and read roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience comments.

THIRD ORDER OF BUSINESS

Appointment of Board Members, Seat #3 and #4

i.) Oath of Office

Oath was given to Glenn Marvin, prior to the start of the meeting. There was no audience present or candidate information to present to the Board for appointment.

Appointment of Board members was tabled.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2017-01,
Canvassing and Certifying Election
Results**

Ms. Gallagher noted that James Marvin had 178 votes in the Landowner Election held on November 16, 2016 this resulted in a 4 year term in seat #1.

On a Motion by Mr. Dearing, seconded by Mr. Marvin, with all in favor, the Board adopted Resolution 2017-01, Canvassing and Certifying the Election Results for Trails Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2017-02,
Designating Officers**

The approved Resolution 2017-02 with the following: Chair – Bob Porter, Vice Chair- Mark Dearing and Assistant Secretaries– Glenn Marvin, Jan Doan, Scott Campbell, Lesley Gallagher and Melissa Dobbins.

On a Motion by Mr. Marvin, seconded by Mr. Dearing, with all in favor, the Board adopted Resolution 2017-02, Designating Officers for Trails Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors' Landowner Election held
November 16, 2016**

On a Motion by Mr. Marvin, seconded by Mr. Dearing, with all in favor, the Board approved minutes of the Landowner Election held on November 16, 2016 for Trails Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors' Regular Meeting held
September 13, 2016**

On a Motion by Mr. Dearing, seconded by Mr. Marvin, with all in favor, the Board approved minutes of the Board of Supervisors' regular meeting held September 13, 2016 for Trails Community Development District.

EIGHTH ORDER OF BUSINESS

**Ratification of the Operation and
Maintenance Expenditure for August
2016, September 2016 and October 2016**

On a Motion by Mr. Dearing, seconded by Mr. Marvin, with all in favor, the Board ratified the Operations and Maintenance Expenditures for August 2016 in the amount of \$19,747.73 and September 2016 in the amount of \$32,062.74 and for October 2016 in the amount of \$19,882.70 for Trails Community Development District.

NINTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
Ms. Buchanan asked the Board if they would like for her to work on formal towing policies for the District, she noted that there would be a notice period involved. The Board asked her to move forward preparing a formal towing policy for Trails CDD.

- B. District Engineer
Not present.

- C. Amenity Manager
Mr. Parks noted he was working on a repair to the awning, obtaining proposals for the bridge repair, the volleyball net needed replacement and he had received requests from residents for new fitness equipment. He also noted the current equipment does not have any down time and that it is under a preventative maintenance agreement.

The Board tabled any discussion regarding new equipment at this time.

- D. Landscape Report
Mr. Kubik presented his report under Tab 7. Mr. Parks noted the need for playground mulch and the Board directed Mr. Kubik to work with him on this.

- E. District Manager
Ms. Gallagher noted the next meeting will be held on February 14, 2017 at 1:00 p.m.

TENTH ORDER OF BUSINESS

Consideration of Waste Management Proposals

The Board considered proposals from Waste Management and North Florida Waste Management. Discussion ensued. The Board directed Mr. Parks to reach back out to North Florida Waste Management to see if they would provide a proposal for \$65.00 per month at a fixed rate for 3-5 years with no cancellation fee and a 30 day cancellation period. If they were in agreement and provided such proposal, the Board would move forward with terminating Waste Management.

ELEVENTH ORDER OF BUSINESS

Consideration of Paver Releveling Proposals

The Board considered proposals from Epic Pools and LanVilla Landscape King. Discussion ensued. The Board approved the proposal from LanVilla at a total cost of \$7,481.00 plus 3% non cash payment with “wet look” sealer.

TWELFTH ORDER OF BUSINESS

Consideration of Irrigation Proposal

Mr. Kubik reviewed his proposal and the Board approved in the amount of \$2,250.00 for irrigation upgrade.

THIRTEENTH ORDER OF BUSINESS

Acceptance of LLS Tax Solutions Engagement Letter

On a Motion by Mr. Dearing, seconded by Mr. Marvin with all in favor, the Board accepted LLS Tax Solutions Engagement Letter for Trails Community Development District.

FOURTEENTH ORDER OF BUSINESS

Consideration of Resolution 2017-03, Prompt Payment Policies

Ms. Buchanan reviewed Resolution 2017-03.

On a Motion by Mr. Marvin, seconded by Mr. Dearing, with all in favor, the Board adopted Resolution 2017-03, Prompt Payment Policies for Trails Community Development District.

FIFTEENTH ORDER OF BUSINESS

**Ratification of District Fiscal Year
2016/2017 Insurance Policy**

On a Motion by Mr. Dearing, seconded by Mr. Marvin, with all in favor, The Board ratified Chairman's acceptance of Fiscal Year 2016/2017 Insurance with Egis in the amount of \$11,887.00 for Trails Community Development District.

SIXTEENTH ORDER OF BUSINESS

**Audience Comments and
Supervisor Requests**

There were no audience comments.

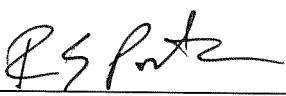
There were no supervisor comments.

SEVENTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Dearing, seconded by Mr. Marvin, with all in favor, the Board adjourned the meeting at 1:36 p.m. for Trails Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman