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**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**TRAILS  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Trails Community Development District was held on **Tuesday, September 11, 2018 at 1:00 p.m.** at the Winchester Ridge Amenity Center, located at 15431 Spotted Stallion Trail, Jacksonville, Florida 32234.

Present and constituting quorum include:

Bob Porter	<b>Board Supervisor, Chairman</b>
Mark Dearing	<b>Board Supervisor, Vice Chairman</b>
Douglas Pope	<b>Board Supervisor, Assistant Secretary</b>
Luther Moore	<b>Board Supervisor, Assistant Secretary</b>
James Teagle	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Melissa Dobbins	<b>Regional District Manager, Rizzetta &amp; Company, Inc.</b>
Lesley Gallagher	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Katie Buchanan	<b>District Counsel, Hopping Green &amp; Sams</b>
Michelle Rigoni	<b>District Counsel, Hopping Green &amp; Sams</b>
Kyle Nelson	<b>Representative, Vesta, Inc.</b>
Jeremy Adomaitis	<b>Account Manager, Yellowstone Landscape</b>
Cheyne Solesbee	<b>Branch Manager, Yellowstone Landscape</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Porter called the meeting to order at 1:00 p.m. and read roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There were no audience member present for comments.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes from the  
Regular Meeting held on July 10, 2018**

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board approved the minutes of the Regular Meeting held July 10, 2018 for Trails Community Development District.

**FOURTH ORDER OF BUSINESS**

**Ratification of the Operation and  
Maintenance Expenditures for June  
2018 and July 2018**

On a motion by Mr. Dearing, seconded by Mr. Moore, with all in favor, the Board Ratified the Operations and Maintenance Expenditures for June in the amount of \$21,943.06 and July 2018 in the amount of \$21,205.41 for Trails Community Development District.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
Ms. Buchanan provided an update on recent litigation brought against Units of Government regarding website ADA compliance. As further information becomes available, she will share it with the Board.
- B. District Engineer  
Not present.
- C. Amenity Manager  
Mr. Nelson provided a brief update in Mr. Parks absence and was available to answer any questions.
- D. Landscape Manager
  - 1.) Yellowstone Landscape Report, August 2018  
Mr. Solesbee updated the Board that Mr. Kubik is no longer with Yellowstone and Mr. Adomaitis is now the Account Manager. Mr. Solesbee noted he feels the current landscape condition is unsatisfactory and he is in the process of restructuring the crew to resolve this. He also committed to improving the current conditions and noted he would remain involved as well.

- E. District Manager  
1.) Acceptance of Modification of Professional District Services Agreement

Ms. Gallagher reviewed the Modification of the Professional District Services Agreement to be effective October 1, 2018.

On a motion by Mr. Moore, seconded by Mr. Teagle, with all in favor, the Board Accepted the Modification of Professional District Services to be effective October 1, 2018 for Trails Community Development District.

#### **SIXTH ORDER OF BUSINESS**

#### **Consideration of Amenity Center Paver Sealing and Repair Proposals**

The Board reviewed two (2) proposals for paver repairs and sealing.

On a motion by Mr. Moore, seconded by Mr. Dearing, with all in favor, the Board approved proposal from Beyond Pavers in the amount of \$7,749.02 for Trails Community Development District.

#### **SEVENTH ORDER OF BUSINESS**

#### **Consideration of Fiscal Year 2018- 2019 District Insurance Policy Renewal**

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board approved the renewal proposal from Egis Insurance for the Districts Fiscal Year 2018-2019 Insurance Policy in the amount of \$11,887.00 for the Trails Community Development District.

#### **EIGHTH ORDER OF BUSINESS**

#### **Consideration of Vesta Renewal Proposal**

On a motion by Mr. Moore, seconded by Mr. Dearing, with all in favor, the Board approved the Vesta Proposal in the amount of \$55,192.00 annually and inclusive of additional mileage reimbursement verbiage for Trails Community Development District.

#### **NINETH ORDER OF BUSINESS**

#### **Consideration of Future Horizons Renewal Proposals**

On a motion by Mr. Moore, seconded by Mr. Dearing, with all in favor, the Board approved the Future Horizons Fountain Maintenance proposal in the amount of \$170.00 quarterly and Pond Maintenance in the amount of \$340.00 monthly for Trails Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Yellowstone  
Landscape Renewal Proposal**

Yellowstone reviewed their proposal found under Tab 9 of the for Fiscal Year 2018-2019.

On a motion by Mr. Moore, seconded by Mr. Teagle, with all in favor, the Board accepted and approved the proposal in the amount of \$53,423.40 annually for Trails Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Matters Relating to  
Bond Reissuance (Under Separate  
Cover)**

This item was tabled.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-11,  
Setting the Date, Time and Location of  
Fiscal Year 2018-2019 Regular  
Meetings**

On a motion by Mr. Teagle, seconded by Mr. Moore, with all in favor, the Board accepted adopted Resolution 2018-11 Setting the Fiscal Year 2018-2019 Meeting Dates as October 18, 2018, December 11, 2018, January 8, 2019, April 9, 2019, July 10, 2019 and September 10, 2019 at 1:00 P.M. with the exception of the April and July meetings which will convene at 6:00 P.M. at the Winchester Ridge Amenity Center for Trails Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-12,  
Declaring a Vacancy Seat**

On a motion by Mr. Moore, seconded by Mr. Teagle, with all in favor, the Board adopted Resolution 2018-12, Declaring seat two (2) vacant on November 20, 2018 for Trails Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

**Audience Comments and Supervisors  
Request**

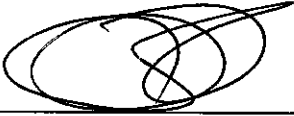
There were no audience members present for comments.

There were no supervisor requests.

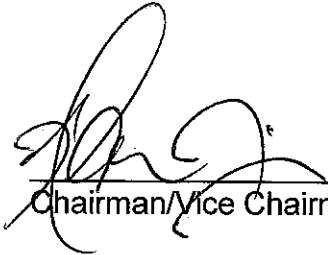
**FIFTEENTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Mr. Teagle, seconded by Mr. Moore, with all in favor, the Board adjourned the meeting at 1:22 p.m. for Trails Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman