

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**TRAILS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Trails Community Development District was held on **Tuesday, January 9, 2018 at 1:00 p.m.** at the Winchester Ridge Amenity Center, located at 15431 Spotted Stallion Trail, Jacksonville, Florida 32234.

Present and constituting quorum include:

Mark Dearing	Board Supervisor, Vice Chairman
Douglas Pope	Board Supervisor, Assistant Secretary
Luther Moore, III	Board Supervisor, Assistant Secretary
James Teagle	Board Supervisor, Assistant Secretary

Also present were:

Lesley Gallagher	District Manager, Rizzetta & Company, Inc.
Katie Buchanan	District Counsel, Hopping Green & Sams
Michelle Kim	Associate, Hopping Green & Sams
Brian Parks	Amenity Manager, Vesta, Inc.
Kyle Kubik	Account Manager, Yellowstone Landscape

No audience members present.

FIRST ORDER OF BUSINESS

Call to Order

Ms. Gallagher called the meeting to order at 1:03 p.m. and read roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience members present for comments.

THIRD ORDER OF BUSINESS

**Consideration of the Board of
Supervisors Regular Meeting Minutes
from October 10, 2017**

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board approved minutes of the Board of Supervisors' Regular Meeting held October 10, 2017 for Trails Community Development District.

FOURTH ORDER OF BUSINESS

Ratification of the Operation and Maintenance Expenditures for August 2017, September 2017, October 2017 and November 2017

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board ratified the Operations and Maintenance Expenditures for August 2017 in the amount of \$23,281.51, September 2017 in the amount of \$30,842.96, October 2017 in the amount of \$25,984.89 and November 2017 in the amount of \$19,629.21 for Trails Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No Report
- B. District Engineer
Not Present
- C. Amenity Manager
Mr. Parks updated the Board that pressure washing was taking place and that the support pole that was previously approved for the awning was being scheduled for installation.
- D. Landscape Manager
1.) Yellowstone Landscape Report, January 2018
The Board did not have questions or comments on the landscape report found under Tab 3 of the agenda.
- E. District Manager
Ms. Gallagher updated the Board that the next regular scheduled meeting is set for February 13th, 2018 at 1:00 p.m.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2018-01, Designating Primary Administrative Office

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board adopted Resolution 2018-01, Designating Primary Administrative Office for Trails Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2018-02,
Regarding the General Election**

Ms. Gallagher reviewed Resolution 2018-02, Regarding the General Election.

On a Motion by Mr. Dearing, seconded by Mr. Moore, with all in favor, the Board adopted Resolution 2018-02, Regarding the General Election for Trails Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Web Watchdogs
Extended Warranty Proposal**

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board approved the renewal proposal from Web Watchdogs for extended warranty in the amount of \$500.00 for an annual term beginning March 20, 2018 for Trails Community Development District.

NINTH ORDER OF BUSINESS

**Selecting an Audit Committee and Setting
First Audit Committee Meeting**

On a Motion by Mr. Teagle, seconded by Mr. Dearing, with all in favor, the Board selected themselves as the Audit Committee and set the 1st Audit Committee Meeting for February 13th, 2018 at the Trails / Winchester Ridge Amenity Center prior to the onset of the regular meeting at 1:00 p.m. for Trails Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Resolution 2018-03,
Reaffirming Resolution 2017-01,
Declaring Assessments and Addressing
Scriveners Error**

Ms. Buchanan explained that we would also need to update the District's prior authorization of the uniform method to reflect the correction to the Scrivener's Error.

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board adopted Resolution 2018-03, Reaffirming Resolution 2017-01, Declaring Assessments and Addressing Scriveners Error for Trails Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2018-04,
Setting a Public Hearing to Impose
Assessments**

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board adopted Resolution 2018-04 and set the Public Hearing on assessments for February 13, 2018 at 1:00 p.m. at Trails / Winchester Ridge Amenity Center for Trails Community Development District.

TWELFTH ORDER OF BUSINESS

**Consideration of Resolution 2018-05,
Setting a Public Hearing Regarding the
District's Intent to Utilize the Uniform
Method**

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board adopted Resolution 2018-05 and set the Public Hearing on Uniform Method for February 13, 2018 at 1:00 p.m. at Trails / Winchester Ridge Amenity Center for Trails Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Audience Comments and Supervisor
Requests**

There were no audience members present for comments.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board adjourned the meeting at 1:13 p.m. for Trails Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman