
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**TRAILS
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of Trails Community Development District was held on **Tuesday, May 8, 2018 at 6:00 p.m.** at the Winchester Ridge Amenity Center, located at 15431 Spotted Stallion Trail, Jacksonville, Florida 32234.

Present and constituting quorum include:

Bob Porter	Board Supervisor, Chairman
Mark Dearing	Board Supervisor, Vice Chairman
Douglas Pope	Board Supervisor, Assistant Secretary
Luther Moore	Board Supervisor, Assistant Secretary

Also present were:

Lesley Gallagher	District Manager, Rizzetta & Company, Inc.
Sarah Warren	Associate, Hopping Green & Sams
Vince Dunn	District Engineer, Dunn & Associates
Brian Parks	Amenity Manager, Vesta, Inc.
Kyle Kubik	Account Manager, Yellowstone Landscape

Audience Members

FIRST ORDER OF BUSINESS

Call to Order

Mr. Porter called the meeting to order at 6:01 p.m. and read roll call.

SECOND ORDER OF BUSINESS

**Review, Discuss and Evaluate the
Proposals in Response to the Requests
for District Auditing Services**

The Audit Committee reviewed three (3) proposals. Discussion ensued.

On a motion by Mr. Dearing, seconded by Mr. Moore, with all in favor, Audit Committee ranked as attached on (Exhibit A) recommended McDirmit Davis for Trails Community Development District.

THIRD ORDER OF BUSINESS

Adjournment

On a motion by Mr. Porter, with all in favor, the Committee adjourned the meeting at 6:03 p.m. for Trails Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman

Exhibit A

Trails CDD

Audit Proposal Review Committee Evaluation Spreadsheet

May 8, 2018

Bidder's Name	Total Audit Price	Ability of Personnel (20 Points)	Proposer's Experience (20 Points)	Understanding Scope of Work (20 Points)	Furnish Required Services (20 Points)	Price (20 Points)	Total Points
Carr Riggs & Ingram	FY 2018 - \$5,300.00						
	FY 2019 - \$5,500.00						
	FY 2020 - \$5,700.00	20	20	20	20	15	95
Grau & Associates	FY 2018 - \$4,500.00						
	FY 2019 - \$4,600.00						
	FY 2020 - \$4,700.00	20	20	20	20	18	98
*McDirmitt Davis	FY 2018 - \$4,100.00						
	FY 2019 - \$4,200.00						
	FY 2020 - \$4,300.00	20	20	20	20	20	100
Committee Member's Names: Bob Porter, Mark Dearing, Douglas Pope and Luther Moore							

* = Current Auditor - McDirmitt Davis

FY 2015 - \$3,800.00

FY 2016 - \$3,900.00

FY 2017 - \$4,000.00