

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**TRAILS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Trails Community Development District was held on **Tuesday, December 10, 2013 at 2:00 p.m.** at the Winchester Ridge Amenity Center, located at 15431 Spotted Stallion Trail, Jacksonville, Florida 32234.

Present and constituting quorum:

Jan Doan	Board Supervisor, Vice Chairman
Mark Dearing	Board Supervisor, Assistant Secretary
Glenn Marvin	Board Supervisor, Assistant Secretary
Scott Campbell	Board Supervisors, Assistant Secretary (via speakerphone)

Also preset were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Wes Haber	District Counsel, Hopping Green & Sams (via speakerphone)
Brian Parks	ASG, Inc.
Chantel Douglas	ASG, Inc.

FIRST ORDER OF BUSINESS

Call to Order

Mr. Doan called the meeting to order at 2:00 p.m. and read roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience members present to comment.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors' Regular Meeting held
November 12, 2013**

On a Motion by Mr. Marvin, seconded by Mr. Dearing, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held November 12, 2013 for Trails Community Development District.
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FOURTH ORDER OF BUSINESS

**Ratification of the Operation and
Maintenance Expenditures for October
2013**

On a Motion by Mr. Dearing, seconded by Mr. Marvin, with all in favor, the Board ratified the Operation and Maintenance Expenditures for October 2013 in the amount of \$35,778.88 for Trails Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Pedestrian Gate and
Restroom Door Access Card Reader
Proposal**

The Board of Supervisors approved the proposal to schedule and install pedestrian gate and access card reader system for the restrooms, subject to the District having received funding for FY 14. The Board approved an amount not to exceed \$7,434.34.

On a Motion by Mr. Dearing, seconded by Mr. Marvin, with all in favor, the Board approved the proposal to schedule and install pedestrian gate and access card reader system for the restrooms, subject to the District having received funding for FY 14, with an amount not to exceed \$7,434.34 for Trails Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Proposals from Allstate
Electrical Contractors, Inc.**

1.) Proposal for Entry Monument Sign Lighting

After discussion, the Board of Supervisors approved to replace four existing fixtures only at the entrance monument. The Board of Supervisors requested a revised proposal and approved, subject to funding being available.

On a Motion by Mr. Dearing, seconded by Mr. Marvin, with all in favor, the Board approved to replace four existing fixtures only at the entrance monument, subject to funding being available, for Trails Community Development District.

2.) Proposal for Restroom Switch Replacement

The Board of Supervisors approved the restroom motion detector switch proposal with an amount not to exceed \$287.

On a Motion by Mr. Dearing, seconded by Mr. Marvin, with all in favor, the Board approved the proposal with an amount not to exceed \$287 for Trails Community Development District.

SEVENTH ORDER OF BUSINESS

**Review of Amenity Center Room Rental
Policy Changes**

This item was tabled until a future Board of Supervisors meeting.

EIGHTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No Report.
- B. District Engineer
Not present.
- C. Amenity Manager
Mr. Parks updated the Board of Supervisors that the termite inspection has been completed.
- D. District Manager
Ms. Dobbins noted that the next regularly scheduled Board of Supervisors' Meeting will be January 14, 2014 at 2:00 p.m.

Ms. Dobbins updated the Board of Supervisors that JEA met with the City of Jacksonville today to review additional lighting. The City of Jacksonville has given JEA approval to install two additional street lights on Normandy by the entrance.

Ms. Dobbins also reminded the Board of Supervisors that the Public Hearing on the District's updated Rules of Procedure is set for January 14, 2014.

NINTH ORDER OF BUSINESS

**Audience Comments and Supervisor
Requests**

There were no audience members present.

There were no Supervisor Requests.

TENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Dearing, seconded by Mr. Marvin, with all in favor, the Board adjourned the meeting at 2:25 p.m. for Trails Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman