

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**TRAILS  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Trails Community Development District was held on **Tuesday, June 14, 2011 at 2:00 p.m.** at the Winchester Ridge Amenity Center, located at 15438 Spotted Stallion Trail, Jacksonville, Florida 32234.

Present and constituting a quorum:

Bob Porter	<b>Board Supervisor, Chairman</b>
Jan Doan	<b>Board Supervisor, Vice Chairman</b>
Mark Dearing	<b>Board Supervisor, Assistant Secretary</b>
Kathy Shippey	<b>Board Supervisor, Assistant Secretary</b>
James Teagle	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Melissa Dobbins	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Jeremy Needham	<b>Operations Manager, Rizzetta &amp; Company, Inc.</b>
Wes Haber	<b>District Counsel, Hopping Green &amp; Sams</b>
Brian Parks	<b>Amenity Manager, ASG Inc.</b>
Dan McCranie	<b>McCranie &amp; Associates, Inc.</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Porter called the meeting to order at 2:00 p.m. and read roll call.

**SECOND ORDER OF BUSINESS**

**Consideration of the Minutes of the Board  
of Supervisors' Meeting held on April 12,  
2011**

On a Motion by Mr. Dearing, seconded by Mr. Doan with all in favor, the Board approved the minutes of the Board of Supervisors' Meeting held on April 12, 2011 for Trails Community Development District.

**THIRD ORDER OF BUSINESS**

**Ratification of Operation and  
Maintenance Expenditures for March  
2011, April 2011 and May 2011**

On a Motion by Mr. Dearing, seconded by Ms. Shippey with all in favor, the Board ratified Operation and Maintenance Expenditures for March 2011 in the amount of zero, April 2011 in the amount of zero and May 2011 in the amount of \$15,848.41 for Trails Community Development District.

**FOURTH ORDER OF BUSINESS**

**Review of ADA Compliance Inspection  
Report**

The ADA Compliance Inspection Report was presented by Dan McCranie from McCranie & Associates, Inc. which was listed under Tab 3 of the agenda. He reviewed the following areas, which are affected by the new standards:

- 1.) Playground – this area needs a certain number of play equipment item types above and on-ground. The District needs to add one on-ground component, like a seesaw, wall play and/or rocker. The ground surface is good.
- 2.) Pool – the District's pool is greater than 300 feet in perimeter so it will require two entry means. Options for the first entry can be a specifically approved designed slope or chair lift. Mr. McCranie recommends the chair lift since you can budget for them and they are easier to install then the slope entry. The second entry can be to install a railing system. Mr. McCranie suggested budgeting for one entry this year and the second entry in next year's budget. Mr. McCranie mentioned that he had heard that if there is a plan in motion then the District will not be penalized. Mr. Haber noted that he has not received 100 % reassurance on this yet, but will research it and report back to the Board of Supervisors.
- 3.) Fitness Room – reported that not much needs to be done other than moving some equipment a few inches, which is stated in the report.

Mr. Porter requested that the Staff move the fitness equipment, order a seesaw for the playground and look into lift options that are portable for the first entry. Next fiscal year the District will budget for more on installing the second entry railing options.

The Board of Supervisors accepted the report in final form.

On a Motion by Ms. Shippey, seconded by Mr. Teagle with all in favor, the Board accepted the ADA Compliance Inspection Report dated May 18, 2011 in final form for Trails Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Renewal of Landscape  
Maintenance Agreement**

After discussion, the Board of Supervisors requested Staff to put the Landscape and Irrigation contract out for bid.

This item was tabled at this time.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
Mr. Haber updated the Board of Supervisors that District received an email from the Trustee inquiring about the District Engineer Certificate that is due annually. The District is required to have one completed by an Engineer, but the District does not currently have a District Engineer. The Board could go ahead and hire an Engineer for just this purpose without going through the CCNA process or start requesting for proposals for a new District Engineer. The Board of Supervisors approved for the District Manager to advertise for proposals for District Engineer services.
- B. District Engineer  
Not present.
- C. Amenity Manager  
Mr. Parks gave an update that the pool repair is still in progress and should be completed by next Friday, June 24, 2011 weather permitting. He also noted that TruGreen did a mowing clean up and inspected the irrigation. They will be doing the pond banks and fertilizing soon.
- D. District Manager  
Ms. Dobbins noted that the next Board of Supervisors meeting will be held Tuesday, July 12, 2011 at 6:00 p.m. and that the public hearing for the Fiscal Year 2011/2012 budget will also be held at this time. She also updated the Board that Future Horizons just entered into their renewal contract. Services are set to start this month. Ms. Dobbins stated that she is waiting for the settlement still to move forward on approved security cameras, but now knowing specific ADA requirements the Board may need to consider what is priority once funding and the budget is reviewed more closely.

**SEVENTH ORDER OF BUSINESS**

**Supervisor Requests and Audience  
Comments**

Mr. Porter updated the Board that the Chairman and Trustee have signed the settlement, but they are now waiting for the Bond Holder's execution.

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Mr. Doan, seconded by Ms. Shippey, with all in favor, the Board adjourned the meeting at 2:30 p.m. for Trails Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman