

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

TRAILS COMMUNITY DEVELOPMENT DISTRICT

The special meeting of the Board of Supervisors of Trails Community Development District was held on **Tuesday, July 17, 2012 at 6:00 p.m.** at the Winchester Ridge Amenity Center, located at 15438 Spotted Stallion Trail, Jacksonville, Florida 32234.

Present and constituting a quorum:

Bob Porter	Board Supervisor, Chairman
Mark Dearing	Board Supervisor, Assistant Secretary
Glenn Marvin	Board Supervisor, Assistant Secretary
Scott Campbell	Board Supervisor, Assistant Secretary (via speaker phone)

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Wes Haber	District Counsel, Hopping Green & Sams
Brian Parks	Field Manager, ASG
Dan Fagan	Representative, ASG

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Porter called the meeting to order at 6:00 p.m. and read roll call.

SECOND ORDER OF BUSINESS

**Consideration of the Minutes of the Audit
Committee Meeting held on June 12, 2012**

On a Motion by Mr. Marvin, seconded by Mr. Dearing with all in favor, the Board approved the minutes of the Audit Committee Meeting held June 12, 2012 for Trails Community Development District.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors Meeting held on June 12,
2012**

On a Motion by Mr. Marvin, seconded by Mr. Dearing with all in favor, the Board approved the minutes of the Board of Supervisors Meeting held June 12, 2012 for Trails Community Development District.

FOURTH ORDER OF BUSINESS

**Ratification of Operation and
Maintenance Expenditures for May 2012**

On a Motion by Mr. Marvin, seconded by Mr. Dearing with all in favor, the Board ratified the Operation and Maintenance expenditures for May 2012 in the amount of \$23,369.88 for Trails Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Financial Statement for
Fiscal Year Ended September 30, 2011**

The Board of Supervisors ratified the submittal to the State Auditor and authorized appropriate required correspondence to be sent to the Governor regarding the financial emergency.

On a Motion by Mr. Marvin, seconded by Mr. Dearing with all in favor, the Board ratified the submittal to the State Auditor and authorized appropriate required correspondence to be sent to the Governor regarding the financial emergency for Trails Community Development District.

SIXTH ORDER OF BUSINESS

Update on the Correspondence from the Duval County Supervisor of Elections Regarding the Number of Registered Voters

Mr. Porter stated that there are 146 registered voters as of April 15, 2012 within the district. There needs to be at least 250 registered voters to meet the requirement for a general election to be held through the County. This November the election will be a landowner election.

SEVENTH ORDER OF BUSINESS

Discussion Regarding the November Landowner's Meeting

Mr. Porter reviewed the information found under Tab 5 and Tab 6 which were instructions for the Landowner Election process and a Sample Ballot and Proxy. Both will be posted on the CDD website for anyone to print copies and review.

Ms. Dobbins stated that there are three seats open this year, seat # 3 currently held by Mark Dearing, seat # 1 currently held by Glenn Marvin and seat #2 currently held by Scott Campbell. Two of these seats will receive a four year term and one seat will be a two year term.

EIGHTH ORDER OF BUSINESS

Distribution of Sample Voting Proxy and Ballot

Mr. Haber stated that per statute there is a 90 day requirement to present this material before the election and he does have copies available for the audience.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2012-04, Designating Date, Time and Location for the Landowner's Meeting

The Board of Supervisors approved Resolution 2012-04 and set the Landowner meeting for November 7, 2012 at 6:00 p.m.at the Winchester Ridge Amenity Center located at 15438 Spotted Stallion Trail, Jacksonville, Florida 32234.

On a Motion by Mr. Marvin, seconded by Mr. Dearing with all in favor, the Board approved Resolution 2012-04, and set the Landowner meeting for November 7, 2012 at 6:00 p.m.at the Winchester Ridge Amenity Center located at 15438 Spotted Stallion Trail, Jacksonville, Florida 32234 for Trails Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of the ASG Fiscal Year
2012/2013 Renewal Contract Proposal**

Mr. Fagan reviewed that the proposal provides a 5% reduction, but the scope of service is the same. The Board of Supervisors approved the ASG Fiscal Year 2012/2013 Renewal Contract Proposal.

On a Motion by Mr. Marvin, seconded by Mr. Dearing with all in favor, the Board approved the ASG Fiscal Year 2012/2013 Renewal Contract Proposal for Trails Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Landscape Maintenance
Proposals**

The Board of Supervisors reviewed three bids for landscape maintenance from TruGreen, ValleyCrest and Gardens South. After further discussion, the Board of Supervisors approved the proposal from TruGreen for an annual landscape maintenance contract.

On a Motion by Mr. Marvin, seconded by Mr. Dearing with all in favor, the Board approved the proposal from TruGreen for an annual landscape maintenance contract for Trails Community Development District.

TWELVTH ORDER OF BUSINESS

**Consideration of Pond Maintenance
Proposals**

The Board of Supervisors reviewed three proposals for pond maintenance from Future Horizon's, Aquatic Systems and Charles Aquatics.

After further discussion, the Board of Supervisors approved the pond maintenance proposal from Future Horizons.

On a Motion by Mr. Marvin, seconded by Mr. Dearing with all in favor, the Board approved the proposal from Future Horizon's for pond maintenance for Trails Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Public Hearing on Fiscal Year 2012/2013
Final Budget**

On a Motion by Mr. Dearing, seconded by Mr. Marvin with all in favor, the Board opened the Public Hearing on Fiscal Year 2012/2013 Final Budget for Trails Community Development District.

FOURTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2012-05,
Adopting the Final Budget for Fiscal Year
2012/2013**

The audience had questions regarding fitness equipment, cameras and security, the scope of landscape services and the new ADA pool lift requirements.

On a Motion by Mr. Dearing, seconded by Mr. Marvin with all in favor, the Board closed the Public Hearing on Fiscal Year 2012/2013 Final Budget for Trails Community Development District.

On a Motion by Mr. Marvin, seconded by Mr. Dearing with all in favor, the Board approved Resolution 2012-05, Adopting the Final Budget for Fiscal Year 2012/2013 for Trails Community Development District.

FIFTHTEENTH ORDER OF BUSINESS

**Public Hearing Considering the Imposition
of Special Assessments to fund the
District's Proposed Budget for Fiscal Year
2012/2013**

On a Motion by Mr. Dearing, seconded by Mr. Marvin with all in favor, the Board opened the Public Hearing Considering the Imposition of Special Assessments to fund the District's Proposed Budget for Fiscal Year 2012/2013 for Trails Community Development District.

Mr. Haber reviewed the request that was made from Lenner Representative Mike Dady at the last meeting and due to that request there are three major points that are different with this resolution as opposed to the one that was approved last year. The differences he explained are 1.) increasing the operation and maintenance assessment on the platted land by \$100 per lot, therefore reducing the operation and maintenance assessments on the undeveloped land 2.) that there may be an excess of amounts remaining in the general fund at the end of the fiscal year which would go to the benefit of the owner of the undeveloped property and 3.) that a funding agreement would be put in place in lieu of operation and maintenance assessments on the undeveloped property, which agreement will obligate the landowner to fund only the District's actual operation and maintenance expenses.

He also noted that per the Bondholder the debt service assessments, which are delinquent, will not be collected on the unplatted property next year. The debt service assessments will still remain a valid lien on the property, but not collected.

Mr. Porter stated that at this time, the reduction that the unplatted property is requesting is a one year deal.

On a Motion by Mr. Marvin, seconded by Mr. Dearing with all in favor, the Board closed the Public Hearing Considering the Imposition of Special Assessments to fund the District's Proposed Budget for Fiscal Year 2012/2013 for Trails Community Development District.

On a Motion by Mr. Dearing, seconded by Mr. Marvin with all in favor, the Board approved Resolution 2012-06, Imposing Special Assessments and Certifying the Assessment Roll for Trails Community Development District.

SIXTEENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No report.
- B. District Engineer
Not present.
- C. Amenity Manager
Mr. Parks updated the Board that the pool furniture is being repaired and that loaner chairs will be brought in while the repairs are being made.
- D. District Manager
Ms. Dobbins noted that the next Board of Supervisors meeting to be held on August 14, 2012 at 2:00 p.m.

She also presented Resolution 2012-07, (Exhibit "A") Setting the Dates, Time and Location of the Meetings for Fiscal Year 2012/2013.

On a Motion by Mr. Marvin, seconded by Mr. Dearing with all in favor, the Board approved Resolution 2012-07, Setting the Dates, Time and Location of the Meetings for Fiscal Year 2012/2013 for Trails Community Development District.

Ms. Dobbins also updated the Board of Supervisors that the pool permit was renewed as of July 1, 2012.

SEVENTEENTH ORDER OF BUSINESS

**Supervisor Requests and Audience
Comments**


There were no supervisor requests.

There were no audience comments.

EIGHTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Dearing, seconded by Mr. Marvin, with all in favor, the Board adjourned the meeting at 7:20 p.m. for Trails Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman

Exhibit A

RESOLUTION 2012-07

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF TRAILS
COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIME
AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF
SUPERVISORS OF THE DISTRICT, AND PROVIDING FOR AN
EFFECTIVE DATE**

WHEREAS, Trails Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within the City of Jacksonville, Duval County, Florida; and

WHEREAS, the District's Board of Supervisors (hereinafter the "Board") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the Board is statutorily required to file quarterly, semiannually, or annually a schedule of its regular meetings with the local governing authority or authorities; and

WHEREAS, the schedule shall include the date, time, and location of each schedule meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF
TRAILS COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. Regular meetings of the Board of Supervisors of the District shall be held as provided on the schedule attached as Exhibit "A".

Section 2. In accordance with Section 189.417(1), Florida Statutes, the District's Secretary is hereby directed to file annually, with Duval County, a schedule of the District's regular meetings.

Section 3. This Resolution shall become effective immediately upon its adoption.


PASSED AND ADOPTED THIS 17th DAY OF July, 2012.

TRAILS COMMUNITY
DEVELOPMENT DISTRICT



CHAIRMAN / VICE CHAIRMAN

ATTEST:



SECRETARY / ASST. SECRETARY

EXHIBIT "A"
BOARD OF SUPERVISORS MEETING DATES
TRAILS COMMUNITY DEVELOPMENT DISTRICT
FOR FISCAL YEAR 2012/2013

October 9, 2012
*November 13, 2012
December 11, 2012
January 8, 2013
*February 12, 2013
March 12, 2013
*April 9, 2013
May 14, 2013
June 11, 2013
*July 9, 2013
August 13, 2013
September 10, 2013

All meetings will convene at 2:00 p.m. (except for the dates noted with * which will convene at 6:00 p.m.) at the Winchester Ridge Amenity Center 15438 Spotted Stallion Trail, Jacksonville, Florida 32224