

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**TRAILS  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Trails Community Development District was held on **Tuesday, July 9, 2013 at 6:00 p.m.** at the Winchester Ridge Amenity Center, located at 15438 Spotted Stallion Trail, Jacksonville, Florida 32234.

Present at the workshop include:

Bob Porter	<b>Board Supervisor, Chairman</b>
Jan Doan	<b>Board Supervisor, Vice Chairman</b>
Mark Dearing	<b>Board Supervisor, Assistant Secretary</b>
Scott Campbell	<b>Board Supervisor, Assistant Secretary (via speaker phone)</b>
Melissa Dobbins	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Jennifer Kilinski	<b>District Counsel, Hopping Green &amp; Sams</b>
Brian Parks	<b>Field Manager, ASG</b>

Audience

**FIRST ORDER OF BUSINESS**

**Opening**

Mr. Porter called the meeting to order at 6:00 p.m. and read roll call.

**SECOND ORDER OF BUSINESS**

**Consideration of the Minutes of the Board of Supervisors' Regular Meeting held May 14, 2013**

On a Motion by Mr. Doan, seconded by Mr. Dearing, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held May 14, 2013 for Trails Community Development District.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the Board of Supervisors' Workshop held June 11, 2013**

On a Motion by Mr. Doan, seconded by Mr. Dearing, with all in favor, the Board approved the Minutes of the Board of Supervisors' Workshop held June 11, 2013 for Trails Community Development District.

**FOURTH ORDER OF BUSINESS**

**Ratification of the Operation and Maintenance Expenditures for April 2013 and May 2013**

On a Motion by Mr. Dearing, seconded by Mr. Doan, with all in favor, the Board ratified the Operation and Maintenance Expenditures for April 2013 in the amount of \$12,556.14 and May 2013 in the amount of \$19,176.82 for Trails Community Development District.

**FIFTH ORDER OF BUSINESS**

**Acceptance of 2012 Consulting Engineer's Report**

On a Motion by Mr. Doan, seconded by Mr. Dearing, with all in favor, the Board accepted the 2012 Consulting Engineer's Report for Trails Community Development District.

**SIXTH ORDER OF BUSINESS**

**Public Hearing on Fiscal Year 2013/2014 Final Budget**

On a Motion by Mr. Doan, seconded by Mr. Dearing, with all in favor, the Board opened the Public Hearing on Fiscal Year 2013/2014 Final Budget for Trails Community Development District.

Questions were raised regarding the fountains and what the contingency line item covers. There was also a request for a higher amenity gate.

On a Motion by Mr. Doan, seconded by Mr. Dearing, with all in favor, the Board closed the Public Hearing on Fiscal Year 2013/2014 Final Budget for Trails Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2013-05, Adopting the Final Budget for Fiscal Year 2013/2014.**

On a Motion by Mr. Doan, seconded by Mr. Dearing, with all in favor, the Board approved Resolution 2013-05, Adopting the Final Budget for Fiscal Year 2013/2014 for Trails Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Public Hearing Considering the Imposition  
of Special Assessments to Fund the  
District's Proposed Budget for Fiscal Year  
2013/2014**

On a Motion by Mr. Dearing, seconded by Mr. Doan, with all in favor, the Board opened the Public Hearing Considering the Imposition of Special Assessments to Fund the District's Proposed Budget for Fiscal Year 2013/2014 for Trails Community Development District.

There was no public comment on the Public Hearing.

On a Motion by Mr. Dearing, seconded by Mr. Doan, with all in favor, the Board closed the Public Hearing Considering the Imposition of Special Assessments to Fund the District's Proposed Budget for Fiscal Year 2013/2014 for Trails Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2013-06,  
Imposing Special Assessments and  
Certifying the Assessment Roll**

On a Motion by Mr. Doan, seconded by Mr. Dearing, with all in favor, the Board approved Resolution 2013-06, Imposing Special Assessments and Certifying the Assessment Roll for Trails Community Development District.

**TENTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
Ms. Kilinski reported that the roadways have been transferred to the City of Jacksonville.
- B. District Engineer  
Not present.
- C. Amenity Manager  
No Report.
- D. District Manager  
Ms. Dobbins noted that the next regularly scheduled Board of Supervisors' Meeting will be August 13, 2013 at 2:00 p.m.

**ELEVENTH ORDER OF BUSINESS**

**Audience Comments and Supervisor Requests**

A resident had a question regarding RV parking.

A resident had a question regarding the maintenance of the open field.

A resident had a question regarding trees on the lots.

A resident had a question regarding the website postings.

There were no Supervisor comments.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Mr. Doan, seconded by Mr. Dearing, with all in favor, the Board adjourned the meeting at 6:40 p.m. for Trails Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman